



UNIVERSITÀ DI PARMA

Brief Guide for students enrolled
in the courses of the
Department of Engineering and Architecture

Brief Guide for students of DIA

This Guide of the Department of Engineering and Architecture (Dipartimento di Ingegneria e Architettura, DIA) aims to provide information and illustrate procedures useful for your academic career.



ELECTRONIC MAIL FOR UNIPR STUDENTS

Check your email address regularly
(name.surname@studenti.unipr.it)
you will receive information about:

- ❖ Enrolment, deadlines, calls for applications, fees and benefits;
- ❖ Information about your university career and important communications from the Department;
- ❖ Events, conferences and workshops organized by the University, training courses, ecc.



name.surname@studenti.unipr.it

STUDENT CARD

The Student Card is the Multiservice Card, born from the collaboration with Crédit Agricole Italia, dedicated to students of the University of Parma



Thanks to the Student Card the student can:



Be identified at **exams**



Use the **services** provided by the University



Take **advantage of economics benefits** reserved for students by external bodies and organizations



Take **advantage of agreements** stipulated by the University with cultural and commercial activities in the area

The student card can also be used as a rechargeable payment card to:



Receive **refunds and payments** from the University



Pay for the **food service**, also in **contactless** mode



Buy **TEP tickets**, through the App Tep SmartTicket



Carry out the main banking operations, including: paying university fees, rent and utilities, phone recharges and purchases, also online

The Student Card can be activated online, also through «selfie», in <https://unipr.cartaconto.credit-agricole.it/> or at a Crédit Agricole Italia branch

GOT A PROBLEM? REMEMBER THAT:

The [Student Registry Office](#) provides information and assistance for: first year enrolment, enrolment in subsequent years, changing courses, programme of study, suspending or closing your academic career, curriculum change, fees for enrollment under condition, late payment for overdue fees, payment of fees for degree certificate and all administrative practices of the [student's career](#).

E-mail: segreteria.ingarc@unipr.it

Tel. 0521 905111 (CONTACT CENTER)

The [Quality Assurance Office](#) of DIA provides information about the educational offer, workshops, profit and graduation exams, lesson schedules, programme of study, tutoring, double-degree courses of the Department, appointments with teachers. The office provides general information on internships/placements and international mobility.

E-mail: dia.didattica@unipr.it

Tel: 0521 903660

You can find in the website of each course the names of: the President of the course, the delegates for incoming and outgoing guidance, the tutor professor, the Erasmus delegate, the quality assurance manager and the tutor students.

Students with disabilities, Specific learning disorders (DSA), or vulnerable groups can contact the [CAI \(Reception and Inclusion Centre\)](#) or the Department contact person for vulnerable groups Prof. ssa Giovanna Sozzi



You can find information about fees and benefits on the [dedicated page](#) on the University website.

ENROLMENT

[Registration](#) with the University information system (ESSE3) is the operation required to access all other online procedures, including enrolment in a course of study. You can register at any time.

Information regarding enrolments for restricted-access courses is available on the websites of the courses of study:

[Architettura, Rigenerazione e Sostenibilità](#)

[Design Sostenibile per il sistema alimentare](#)

[Costruzioni, Infrastrutture e Territorio](#)

[Electronic Engineering for Intelligent Vehicles](#)

Further information: [Link of DIA](#), [Link of Unipr](#)



ONLINE REGISTRY SERVICES

[Online registry services \(Esse3\)](#) allow you to manage the various aspects of your academic career.

Once you have registered and logged in [login on the Esse3](#) portal, you can access:

- **ISEE** or **ISEEU** self-certification;
- Self-certification of **university career** (enrollment, degree, tax return);
- **Graduation application**;
- **Enrolment** in degree programs (including outstanding pending);
- Online study plan (useful information);
- Project **Erasmus+** (display of calls);
- Residence and domicile (to complete or modify the data and thus make it easier for the University to contact you);
- Payment **PagoPA**;
- Visualization **exams**, partial tests and appeals (for exams with online verbalization);
- Situation of **Payments**.

WHERE WE ARE:

The locations of the Department

Classrooms

(Where classes, exams, graduations, workshops and other events take place)

- Engineering Education (tel 0521 905581) / Engineering Extension Complex (tel. 0521 905736), Pavilion n° 05 Parco Area delle Scienze 69/A, 43124 PARMA
- Engineering Science Complex (tel. 0521 905769), Pavilion n° 10 Parco Area delle Scienze 181/A, 43124 PARMA
- «Aule delle Scienze» Complex (tel. 0521 906547), Pavilion n° 25 Parco Area delle Scienze, 43124 PARMA



Engineering and Architecture Library

Centro Polifunzionale del Campus.
Area delle Scienze Park, 59/A
University Campus - 43124 PARMA
[Library](#)

Student Registry Office

Pavilion n° 4
Area delle Scienze Park, 23/A
University Campus - 43124 PARMA

Quality Assurance Office

Pavilion n° 10, Building 8, Scientific Engineering Complex
Area delle Scienze Park, 181/A
Campus Universitario - 43124 PARMA

ACADEMIC CALENDAR:

Timetable of lessons and exams - Engineering

TEACHING TERMS

1° term	2° term
<p>From Sep. 19, 2024 to, Dec. 18, 2024</p> <p>(Christmas Holidays From , Dec. 23, 2024 to Friday, Jan. 03 2025)</p>	<p>From Feb. 24, 2025 to F, Jun. 06, 2025 Class suspension from Apr. 14 to Apr. 24 2025</p> <p>(Easter Holidays from , Apr. 17, 2025 to Apr. 22, 2025)</p>

On the [Agenda Studenti](#) portal, you can find class schedules and location for lessons and exams.

EXAM SESSIONS

1° session	Spring session	2° session	3° session
<p>from , Dec. 19, 2024 to Feb. 21, 2025</p>	<p>Apr.14-15-16, 2025 Apr. 23,24, 2025</p> <p>(on a voluntary basis as decided by the teacher)</p>	<p>from, Jun. 9, 2025 to Aug. 01, 2025</p>	<p>from, Aug. 18, 2025 to Sep. 17, 2025</p>

Students can search for exam dates on [Bachecca Appelli](#).

The Department Inter-University Courses follow different Academic Calendars, shown in the respective "Manifesti":

- Design Sostenibile per il Sistema Alimentare - Manifesto degli studi di Design 2024/2025 <https://dia.unipr.it/sites/dia/files/2024-07/Manifesto%202425.pdf>
- Electronic Engineering for Intelligent Vehicles – Manifesto degli studi di Ingegneria 2024/2025 https://dia.unipr.it/sites/dia/files/2024-07/Manifesto_Ingegneria_2024-25_3.pdf pag. 76

ACADEMIC CALENDAR:

Timetable of lessons and exams - Architecture

TEACHING TERMS

1° term		2° term	
1° YEAR ARS from Sep. 23, 2024 to Jan. 10, 2025	2°- 3° YEARS ARS and 1°-2° YEARS ACS from, Sep. 19, 2024 to , Dec. 18, 2024	1° YEAR ACS from Jan. 27, 2025 to June 23, 2025	2° YEARS ACS e I-II-III YEARS ARS from Feb. 24, 2025 to Jun. 06, 2025
(Christmas Holidays From Dec. 23,2024 to Jan. 03,2025	(Christmas Holidays From Dec. 23, 2024 to Jan. 03, 2025)	(Easter Holidays from Apr. 17, 2025 to Apr.22 , 2025)	(Easter Holidays From Apr.17, 2025 to, Apr. 22, 2025)

On the [Agenda Studenti](#) portal, you can find class schedules and location for lessons and exams.

Students can search for exam dates on [Bacheca Appelli](#).

EXAMS SESSIONS A.Y. 2024/2025

1° session		Spring session	2° session	3° session
1° YEAR ARS from Jan 14, 2025 to Feb. 21, 2025	2°-3° YEARS ARS and 1°-2° YEARS ACS from Dec. 19, 2024 to Feb. 21, 2024	FOR ALL YEARS ARS and ACS From Apr. 14, 2025 To Apr.16, 2025 and from Apr. 23, 2025 to Apr. 24, 2025	FOR ALL YEARS ARS and ACS from Jun. 9, 2025 to Aug.1, 2025	FOR ALL YEARS ARS and ACS from Aug. 18, 2025 to Sep. 17 2025

Further information is available in the Manifesto degli studi di Architettura a.y. 2024/2025

ACADEMIC CALENDAR: Graduation exams

Click here for:

- [Calendar](#)
- [Procedures](#)

CALENDAR OF ENGINEERING GRADUATION SESSIONS

July 16, 2025	Oct 9 2025
Dec 12, 2025	Mar 12, 2025

CALENDAR OF ARCHITECTURE GRADUATION SESSIONS

<p>Summer session</p> <p>July 15, 2025</p>	<p>Autumn session</p> <p>Oct 10, 2025</p> <p>Dec .16, 2025</p>	<p>Additional session</p> <p>March 16, 2026</p> <p>April 30, 2026</p>
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Click here for:

- [Calendar](#)
- [Procedures](#)

CALENDAR OF DESIGN GRADUATION SESSIONS

Click here for:

- [Calendar](#)
- [Procedures](#)

July 21, 2025	Sept 19, 2025
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Dec. 19, 2025

TEACHING MATERIAL

The Elly portal is a support for students. Here you can find teaching materials, compulsory or optional training courses, information and in-depth information on the various degree courses offered by the University, directions on how to use all the services and on how to use the platforms and tools useful during your academic career (Student Agenda, Easyroom, Esse3, U-Gov, etc.).

Elly is an invaluable support for studying, particularly for working students and students belonging to disadvantaged groups. It offers the possibility of consulting the class material, uploaded directly by the instructor. In this way, the student can deepen his or her understanding of the topics covered in the classes during individual study without the risk of missing important information.

Direct link to the Elly pages of the Department of Engineering and Architecture:
<https://elly2024.didattica.unipr.it/>



Programme of study

The programme of study must be submitted online by the student each year using the [ESSE3](#) system.

For the academic year 2024/2025 it must be submitted in the following time windows:

1^ period from Oct. 07, 2024 Dec. 06, 2024
2^ period from Mar 10, 2024 to Apr 18, 2025

Other information at this [link](#).

STUDENT OPINION SURVEY QUESTIONNAIRES

The [Student Opinion Survey Questionnaire \(OPIS\)](#) is a tool designed to poll student opinions in order to improve the quality of the degree courses, and is a key component of the University's evaluation system.

Completing the questionnaire for each specific course is mandatory before registering for the exam.



The international dimension: From Parma to the world

The University of Parma promotes a number of actions to strengthen its international dimension through the strengthening of collaborative relationships with universities and other national, European and international institutions, with the aim of developing teaching, research and third mission. Participation in the main mobility and exchange programs (ERASMUS) is extended with other Programs promoted and financed by the University (WIDE, OVERWORLD).



Specific pages of
Department website:

- [International Relationship](#)
- [Double Degree](#)
- [Call for application](#)

The international dimension:

International students

[International students](#) must follow specific procedures for enrolling in degree courses. The application procedure for NON-UE students consist of three main steps:

- Pre-evaluation: Submit documentation related to your previous education and any Italian language certifications to our office;
- Pre-enrolment on the [University portal](#);
- Enrolment: Once pre-enrolment on University is confirmed, you must register on the University of Parma Student Registry and formalize online enrolment according to the specific requirements of your chosen degree course. Remember that having a valid VISA is mandatory to proceed with enrolment.



CREDITS FOR FREE PARTICIPATION ACTIVITIES

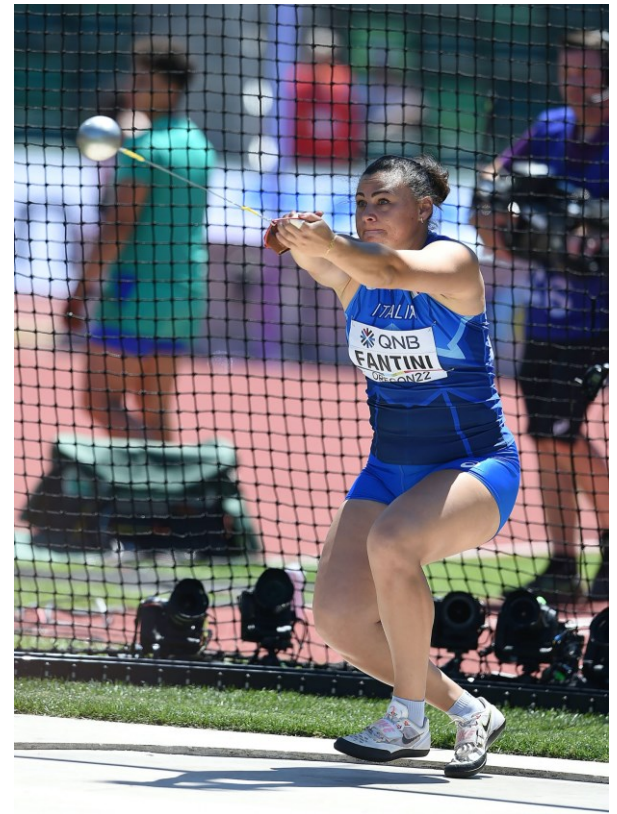
The University recognises, upon request from the student, up to 6 [university credits for free participation activities](#), i.e. activities carried out in the SPORTS, CULTURAL and SOCIAL spheres.

Info:

- CUS PARMA for credits in the field of sports:
<http://www.cusparma.it>
- CAPAS for credits in the field of cultural arts:
<http://www.capas.unipr.it>
- FORUM SOLIDARIETÀ for credits in the social field acquired through the Social Participation Workshops:
formazione@forumsolidarieta.it.

Regulations:

<https://www.unipr.it/node/17128>



SOFT SKILLS

CROSS-CURRICULAR ACTIVITIES

All students enrolled in courses at the University of Parma are eligible for cross-curricular activities. Trasversal skills courses can be included by students in their educational path, either as curricular credits among elective courses, or directly by filling in the programme of study, or as supernumerary training credits.

For the a.y 2024/2025 the soft skills are available in the [Unipr Website](#)

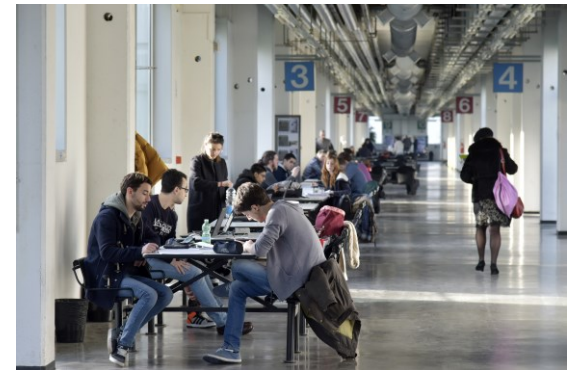


STUDY SERVICES

Download our information materials on the website
<https://www.unipr.it/en/guides-brochures-videos>

You will find :

- Brief Guide of the University of Parma 2024
- Departments guides 2024
- Services brochures 2024
- The University throughout the city
- Institutional videos and Youtube channel



STUDY SERVICES

Benefits for urban mobility (bus pass for Parma and Piacenza):

<https://www.unipr.it/en/servizi/oltre-lo-studio/mobilita-aziendale>

Discounts for music and theatres:

<https://www.unipr.it/en/services/beyond-the-studio/cinema-music-and-theaters-conventions>

Discounts at shops:

<https://www.unipr.it/en/node/100710>



English courses

The CLA (language centre) organizes English B1 courses: these 30-hour courses are taught online using the Teams platform, and are divided into weekly sessions of two hours each (12 level B1 courses are available each year).

The student can freely choose which course to follow.

You can find other information here: <https://www.cla.unipr.it/it/corsi/didattica-istituzionale-corsi-per-studenti-unipr/inglese/78/>

The Department of Engineering and Architecture organizes in collaboration with Dr Anila Ruth Scott-Monkhouse a course of English for Engineering and Architecture (B2) reserved to students enrolled in the courses of the Department. This is an in presence course available in each semester; schedules are available on the [Agenda Studenti](#).

The teaching material is available on the Elly portal

Internships

The University of Parma promotes curricular internships in order to facilitate professional choices through direct knowledge of work environments, and the synergy between study and work.

The curricular internship complements the student's career with practical activities that the student can carry out either in the Department Laboratories or in non academic structures according to the Regulation of the course of Study.

Information is available here: <https://dia.unipr.it/en/node/100041>

FACCIAMO QUADRATO

#UniprSostenibile



«Facciamo quadrato» is the awareness campaign of the University of Parma about sustainability.

During your university life you will know what we are doing on topics such as green mobility, waste, use of resources, etc.

Pay attention to the waste you produce, differentiating the items carefully and placing them in the appropriate containers that you will find in all the University facilities.

KEEP IN TOUCH WITH US

WEBSITE OF UNIVERSITY OF PARMA

www.unipr.it

WEBSITE OF THE DEPARTMENT OF ENGINEERING AND ARCHITECTURE

www.dia.unipr.it

WEBSITES OF COURSES

[Laurea in Ingegneria Civile e Ambientale](#)

[Laurea in Costruzioni, Infrastrutture e Territorio](#)

[Laurea in Ingegneria delle Tecnologie Informatiche](#)

[Laurea in Ingegneria Informatica, Elettronica e delle Telecomunicazioni](#)

[Laurea in Architettura Rigenerazione e Sostenibilità](#)

[Laurea in Design Sostenibile per il Sistema Alimentare](#)

[Laurea Magistrale in Ingegneria Civile](#)

[Laurea Magistrale in Ingegneria per l'Ambiente e il Territorio](#)

[Laurea Magistrale in Communication Engineering](#)

[Laurea Magistrale in Ingegneria Elettronica](#)

[Laurea Magistrale in Ingegneria Informatica](#)

[Laurea Magistrale in Architettura e Città Sostenibili](#)

[Laurea Magistrale Interateneo in Electronic Engineering for Intelligent Vehicles \(sede amm. UNIPR\)](#)

[Laurea Magistrale interateneo in Electric Vehicle Engineering \(sede amm. UNIBO\)](#)



KEEP IN TOUCH WITH US

- **URP Ufficio Relazioni con il Pubblico**
urp@unipr.it
0521.904006

Parma UniverCity Info Point/Welcome Point
Matricole 0521-904081
Sottopasso Ponte Romano

- **Numero Verde**
800 90 40 84



UNIVERSITÀ DI PARMA

SOCIAL UNIPR

- Facebook
- Instagram
- Twitter
- YouTube
- LinkedIn

- **Newsletter di Ateneo UNIPRESENTE!**
inviata 1 e 16 di ogni mese



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